

November 2005

Circular WSP6/05

To each sanitary authority

Re. Complete Information System - Progress on Data Capture

A Chara,

I am to refer to sanitary authority data capture on the Complete information System for water services.

1. Finalising CiS Data Capture

Data capture of water and waste water networks and the customer base is essential for effective and meaningful use of the Complete Information System for water services. The Department is concerned that progress on data capture continues to be made by authorities. You are asked to ensure that data capture is rapidly advanced and *brought to a conclusion by 31st December 2006 at the latest.*

2. CiS Development

As you know CiS development is being advanced by the Local Government Computer Services. The next development stage of this project which is currently being tested and will be rolled out in Quarter 1 of 2006. This development phase included the redevelopment of the system to ensure the integrity of the data along with new components for:

- Linking customers to graphical representation of the service
- Import of customer and bulk meter readings
- Export to Epanet for hydraulic modelling
- Improved reports
- Export to Mapinfo for advanced printing/plotting
- New water audits tools

3. Progress Indicator Return Sheet

You are requested to complete the attached "Progress Indicator" and return it to the undersigned by Friday 30th November 2005, at the latest. An electronic version of the "Progress Indicator" is available by e-mailing emmet_fahy@environ.irlgov.ie

A short report on progress on CiS data capture is also requested. Your report should outline achievements to date, impediments to progress, team status and make up and equipment acquired along with any other relevant information including your capacity to finalise all elements of the project by December 2006

4. Data Capture Grant Claims

You are requested to submit a grant payment claim for all eligible CiS data capture expenditure to date. Your claim should be received in the Department by 1st December 2005. Please note when making your payment claim that -

- ❑ the eligibility limits as previously approved will be applied,
- ❑ an up to date "Progress Indicator" must be forwarded with each grant payment claims, and
- ❑ a commitment by your authority to the continued resourcing of CiS is a prerequisite to your final grant payment.

5. LGCSB Support

You are reminded that CiS technical support is available from the Local Government Computer Services Board. Where assistance or guidance is required you should contact Mr. Michael Cronin at ☎01 6097000 or by e-mail at mcronin@lgcsb.ie .

6. Contact Person

You are requested to nominate a suitable officer as a contact point on this project. The name of the nominated person should be stated on the Progress Indicator.

Yours Sincerely

Liam Gleeson
Water Services Policy Section

To each: County and City Manager, and Director of Services (Water Services), CiS
Project Manager.